

If you have any questions regarding
this agenda please contact the
Township Clerk at 732-615-2014



Township of Middletown
Town Hall-Main Meeting Room
One Kings Highway
Middletown, NJ 07748

JANUARY 06, 2019 ANNUAL REORGANIZATION MEETING

ADMINISTRATION OF THE OATH OF OFFICE

1. Swearing in Committee Members- Anthony S. Perry
Swearing in Committee Members- Rick W. Hibell
Swearing in Committee Members- Patricia A. Snell

MEETING OPENS AT 10:00 A.M. - MEETING STATEMENT:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent, and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 18, 2018.

ROLL CALL

Committeeman Fiore x Committeeman Hibell x
Committeeman Perry x Committeeman Settembrino x
Committeewoman Snell x

PLEDGE OF ALLEGIANCE AND INVOCATION

Moment of silence to honor the troops serving worldwide defending our Constitutions, Freedoms, and Way of Life.

MAYOR'S OUTGOING ADDRESS

APPOINTMENT OF TOWNSHIP ATTORNEY

2. 19-01 Appointment of Township Attorney

ELECTION OF MAYOR AND OATH OF OFFICE

ELECTION OF DEPUTY MAYOR AND OATH OF OFFICE

PRESENTATION OF MAYOR'S ADDRESS

PRESENTATION OF DEPUTY MAYOR'S ADDRESS

OATH OF OFFICE FOR MIDDLETOWN FIRE DEPARTMENT OFFICERS

3. 19-02 Appointment of Fire Department Officers

OATH OF OFFICE FOR MIDDLETOWN EMERGENCY MEDICAL SERVICES

4. 19-03 Resolution Appointing Middletown Emergency Medical Services Department Officers

Five Minute Recess

CONSENT AGENDA

JANUARY 06, 2019 ANNUAL REORGANIZATION MEETING

- [5.](#) 19-04 Appointment of Second Municipal Prosecutor
- [6.](#) 19-05 Appointment of Municipal Public Defender
- [7.](#) 19-06 Appointments to Clean Community Advisory Committee
- [8.](#) 19-07 Appointments to Community Affairs
- [9.](#) 19-08 Appointment of Members to the Community Assistance Network
- [10.](#) 19-09 Appointments to Economic Development Committee
- [11.](#) 19-10 Appointments to Environmental Commission
- [12.](#) 19-11 Appointment of Member to the Fort Hancock 21st Century Federal Advisory Committee
- [13.](#) 19-12 Appointments to Green Team Advisory Committee
- [14.](#) 19-13 Appointments to Historic Preservation Committee
- [15.](#) 19-14 Appointments to Joint Shared Services Committee
- [16.](#) 19-15 Appointments to Landmarks Commission
- [17.](#) 19-16 Appointments to Middletown Library Board
- [18.](#) 19-17 Appointments to Lincroft Senior Citizen Housing Corporation (Luftman Towers
- [19.](#) 19-18 Appointment to Middletown Arts Council
- [20.](#) 19-19 Appointment to Middletown Housing Authority
- [21.](#) 19-20 Appointments to Municipal Alliance to Prevent Alcohol & Drug Abuse
- [22.](#) 19-21 Resolution Appointing Members to the Navesink River Municipalities Committee
- [23.](#) 19-22 Appointment of Members to the Planning Board
- [24.](#) 19-23 Appointment to Open Space Preservation Committee
- [25.](#) 19-24 Appointment to Poricy Park Conservancy
- [26.](#) 19-25 Appointment to Recreation Advisory Committee
- [27.](#) 19-26 Appointment to Safety Council
- [28.](#) 19-27 Appointment to Middletown Veterans Affairs Committee
- [29.](#) 19-28 Appointment to Volunteer Corps Advisory Committee
- [30.](#) 19-29 Appointment to Middletown Youth Athletic Advisory Board
- [31.](#) 19-30 Appointment to Zoning Board of Adjustment
- [32.](#) 19-31 Appointment of Police Chaplains
- [33.](#) 19-32 Appointment of Police Physicians
- [34.](#) 19-33 Appointment of Special Law Enforcement Officers - Class I, II, and Special Crossing Guards
- [35.](#) 19-34 Appointment of Township Auditor
- [36.](#) 19-35 Appointment of Architect of Record
- [37.](#) 19-36 Appointment of Redevelopment Planners
- [38.](#) 19-37 Appointment of Bond Counsel
- [39.](#) 19-38 Appointment of Township Conflict Counsel
- [40.](#) 19-39 Appointment of Consulting Engineers
- [41.](#) 19-40 Appointment of Counsel for Workers's Compensation
- [42.](#) 19-41 Appointment of Special Counsel for Tax Appeals and Foreclosure Matters
- [43.](#) 19-42 Appointment of Third Party Claims Administrator
- [44.](#) 19-43 Appointment of General Special Counsel
- [45.](#) 19-44 Appointment of Employee Assistance Program Services
- [46.](#) 19-45 Appointment of Special Labor Counsel
- [47.](#) 19-46 Appointment of Risk Management Consultant
- [48.](#) 19-47 Appointment of Government Affairs Consultant
- [49.](#) 19-48 Appointment of Grant Writing Consultant
- [50.](#) 19-49 Special Redevelopment Council
- [51.](#) 19-50 Resolution Appointment of Official Searcher
- [52.](#) 19-51 Resolution Authorizing the 2019 Appointment of Tax Searcher

JANUARY 06, 2019 ANNUAL REORGANIZATION MEETING

- [53.](#) 19-52 Resolution Approving the Annual Meeting Notice
- [54.](#) 19-53 Establishing Roberts Rules of Order for Conduct of Business for the Township Committee
- [55.](#) 19-54 Establishing Standing Rules for Township Meetings
- [56.](#) 19-55 Resolution Authorizing a Temporary Budget for 2019
- [57.](#) 19-56 Resolution Authorizing Pre-Payment of Certain Bills for 2019

EnterAgendaText

- [1.](#) 19-57 Resolution Authorizing Mayor to Execute Cancellations of Municipal Tax Sale Certificates
- [2.](#) 19-58 Resolution Authorizing a 2019 Accelerated Tax Sale
- [3.](#) 19-59 Resolution Setting Grace Period and Interest Rates for Taxes for Calendar Year 2019
- [4.](#) 19-60 Authorizing Re-Appointment of the Chief Financial Officer
- [5.](#) 19-61 Authorizing Contract with Dental Administrator and Network Services
- [6.](#) 19-62 Authorizing Contract for Prescription Administration Services
- [7.](#) 19-63 Authorizing Contract for Third Party Health Claims Administration Services
- [8.](#) 19-64 Resolution Appointment of Official Depositories
- [9.](#) 19-65 Resolution Establishing Official Newspapers
- [10.](#) 19-66 Establishing the Annual School Board Elections for the Third Tuesday of April

OATH OF OFFICE FOR VOLUNTEER APPOINTMENTS

TOWNSHIP COMMITTEE COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING TOWNSHIP ATTORNEY

WHEREAS, pursuant to N.J.S.A. 40A:9-139 and § 4-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

WHEREAS, § 4-32B of the Code of the Township of Middletown provides that the Township Attorney shall be compensated pursuant to the Township's applicable salary ordinance to provide representation in routine and reoccurring legal matters as defined pursuant to § 4-32C of the Code of the Township of Middletown; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one submission having been received and considered for the position of Township Attorney; and

WHEREAS, Brian M. Nelson, Esq., has served as Township Attorney since 2009 and the Township Administrator has recommended reappointment for 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., 10 Highway 35, Red Bank, New Jersey 07701 is hereby appointed Township Attorney for 2019 to perform the duties prescribed pursuant to § 4-32C of the Code of the Township of Middletown and to be compensated pursuant to the Township's Salary Ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION 19-

APPOINTMENT OF FIRE DEPARTMENT OFFICERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. That the following individuals be and they are hereby appointed or reappointed members of the Fire Department pursuant to the "Code of the Township of Middletown" for a full term of one year commencing January 1, 2019 and terminating December 31, 2019.

| | |
|--------------------------|----------------------------------|
| FIRE CHIEF: | STEVEN SCHWEIZER |
| DEPUTY CHIEF: | RUSSELL W. MOUNT, III |
| FIRST ASSISTANT: | JOHN FRIEDMANN |
| SECOND ASSISTANT: | BERNARD F. CHENOWETH, III |
| THIRD ASSISTANT: | JOHN WALTZ, JR. |

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Fire Department

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 19-

**RESOLUTION APPOINTING MIDDLETOWN EMERGENCY
MEDICAL SERVICES DEPARTMENT OFFICERS**

WHEREAS, pursuant to Chapter 28 of the Code of the Township of Middletown (“the Township”), as amended by Ordinance No. 2015-3147, the Township formed an Emergency Medical Services Department to be charged with providing administrative and operational oversight to the Township’s five independent volunteer first aid and rescue squads; and

WHEREAS, pursuant to § 28-3 “[t]he selection of officers and trustees of the EMS Department and their respective terms and conditions to qualify to serve in office shall be determined by the EMS Department’s bylaws, which shall be filed with the Township”; and

WHEREAS, the initial appointments having been requested to be made by the governing body of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following officers shall be and are hereby appointed as the officers of the Middletown Emergency Medical Services Department for 2019:

1. Floyd Goldstein, Chief
2. Jim Kelly, Deputy Chief
3. Paul Kennedy, Assistant Chief

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING SECOND MUNICIPAL PROSECUTOR

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

WHEREAS, the Township maintains two Municipal Prosecutor positions for individual court days; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that James Pastor, Esq. is hereby appointed to the second Municipal Prosecutor's position for the Township of Middletown for 2019 to be compensated pursuant to the Township's applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified attorney as Municipal Public Defender for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process, but with potential expenditures estimated not to exceed \$15,000, below the bid threshold for the application of the Fair and Open Process that are subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Stanley Werse, Esq. is hereby appointed Municipal Public Defender for the Township of Middletown for 2019 to be compensated pursuant to the Township's applicable salary ordinance and at an hourly rate specified by ordinance for matters in the Superior Court that may be reimbursed by individuals utilizing the services of the Public Defender.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION 19-

APPOINTMENTS TO CLEAN COMMUNITY ADVISORY COMMITTEE

BE IT RESOLVED by The Township Committee Of The Township Of Middletown, In The County Of Monmouth, State Of New Jersey, as follows:

1. That the following individuals be and are hereby appointed members of the Clean Community Advisory Committee for a full term of one year, commencing January 1, 2019 and terminating December 31, 2019.

| | |
|-------------------|--------------------|
| Colleen Lapp | Committee Seat I |
| Jim Naclerio | Committee Seat II |
| Valerie Robertson | Committee Seat III |
| Kenneth Walls | Committee Seat IV |
| Joseph E Maloney | Committee Seat V |
| James VanNest | Committee Seat VI |

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a) Each appointee as listed above
- b) Clean Community Advisory Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-07

APPOINTMENTS TO COMMUNITY AFFAIRS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Community Affairs Council pursuant to the "Code of the Township of Middletown" for a term commencing January 1, 2019 as indicated.

PATRICIA OUELLETTE

SEAT I

Expiring 12/31/2021

THOMAS FINNEGAN

SEAT II

Expiring 12/31/2021

VACANT

SEAT III

Expiring 12/31/2021

JOHN GIORDANO

SEAT IV

Expiring 12/31/2021

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Community Affairs Council

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**Resolution Appointing Members to the Middletown Township
Community Assistance Network Members**

WHEREAS, the Township Committee of the Township of Middletown established in 2018 a Community Assistance Network Volunteer Advisory Committee, in order to assist the Township and various community stakeholders in addressing these needs; and

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be and they are hereby appointed as members of the Middletown Community Assistance Network pursuant to the “Code of the Township of Middletown” for terms specified below:

| | |
|-----------------------|----------------------------------|
| ANTHONY S. PERRY | SEAT I Expiring 12/31/2019 |
| SUPERINTENDENT OF BOE | SEAT II Expiring 12/31/2019 |
| RYAN CLARKE | SEAT III Expiring 12/31/2021 |
| RICH DEBENEDETTO | SEAT IV Expiring 12/31/2019 |
| JEFF KEGLEY | SEAT V Expiring 12/31/2019 |
| LUIGI | SEAT VI Expiring 12/31/2020 |
| JOSEPH HEIN | SEAT VII Expiring 12/31/2021 |
| VACANT CLERGY | SEAT VIII Expiring 12/31/2021 |
| KIMBERLY KRATZ | SEAT IX Expiring 12/31/2019 |
| SUE GRIFFIN | SEAT X Expiring 12/31/2020 |
| WILL PURCELL | SEAT II Expiring 12/31/2021 |

RESOLUTION 19-

APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Economic Development Committee pursuant to the "Code of the Township of Middletown" for a term, commencing January 1, 2018 and expiring as indicated.

RICK HIBELL

Expiring 12/31/2021
Mayor or Designee

WILLIAM SCHULTZ

SEAT I
Expiring 12/31/2021

SPIRO PAPPAS

SEAT II
Expiring 12/31/2021

ABE LITTENBERG

SEAT V
Unexpired Term 12/31/2020

GERARD P. SCHARFENBERGER

SEAT VI
Unexpired Term 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - Economic Development Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT TO ENVIRONMENTAL COMMISSION

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Environmental Commission pursuant to the "Code of the Township of Middletown" for terms commencing January 1, 2018 expiring December 31, 2020.

JOHN SPINELLI

SEAT I
Unexpired Term 12/31/2020

MARIE CAPDEVILLE

SEAT II
Expiring 12/31/2021

CARL RATHJEN

SEAT III
Expiring 12/31/2021

MARTIN DONOHUE

SEAT IV
Expiring 12/31/2021

JORDAN GILROUTH

SEAT V
Expiring 12/31/2021

MATT MAURO

ALTERNATE I
Unexpired Term 12/31/2019

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.
 - Environmental Commission

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION APPOINTING MEMBER TO REPRESENT THE TOWNSHIP OF
MIDDLETOWN ON THE
FORT HANCOCK 21ST CENTURY FEDERAL ADVISORY COMMITTEE

Whereas; The National Park Service intends to create a viable, vital community and save historic buildings at Fort Hancock by leasing them to organizations and individuals, who will restore them through adaptive reuse.

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be and they are hereby appointed as a member of the Fort Hancock 21st Century Federal Advisory Committee pursuant confirmation by the Federal Appointing Authority

KEVIN M SETTEMBRINO

RESOLUTION 19-

APPOINTMENT TO GREEN TEAM ADVISORY COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be hereby appointed members of the Green Team Advisory Committee pursuant to the Resolution 09-253 for a one year term ending on December 31, 2019.

| | |
|----------------------------|------------------|
| KATELYN KRYNSKI | SEAT I |
| EUGENIO GRANO | SEAT II |
| RICHARD DEBENEDETTO | SEAT III |
| ERIC HOBLITZELL | SEAT IV |
| TED MALONEY | SEAT V |
| JANET DELLETT | SEAT VI |
| ANTHONY MERCANTANTE | SEAT VII |
| ANDREA DUBOIS | SEAT VIII |
| GARY BROZYIA | SEAT IX |
| LYNN MATTEI | SEAT X |
| BRIAN MARTIN | SEAT XI |

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointees listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Green Team Advisory Committee c/o Township Planner

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENTS TO HISTORIC PRESERVATION COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Historic Preservation Committee pursuant to the "Code of the Township of Middletown" for a term commencing January 1, 2019 and terminating as indicated.

MATHEW COOMBS

Mayor's Designee

SEAT I

Expiring 12/31/2019

VALERIE SLAWSON

SEAT II

Expiring 12/31/2021

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Historic Preservation Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENTS TO JOINT SHARED SERVICES COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Joint Shared Services Committee pursuant to the "Code of the Township of Middletown" for a full term of one year, commencing January 1, 2019 and terminating December 31, 2019.

**ANTHONY P. FIORE
SUE GRIFFIN
ANTHONY MERCANTANTE
KEVIN M SETTEMBRINO**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENTS TO LANDMARKS COMMISSION

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual is hereby appointed or reappointed as member of the Landmarks Commission pursuant to the "Code of the Township of Middletown" for a full term of four (4) years, commencing January 1, 2019 and terminating as set forth below.

ROBERT PHELAN

SEAT III

Expiring 12/31/2022

GERARD P. SCHARFENBERGER

SEAT IV

Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - Landmarks Commission

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-16

APPOINTMENTS TO MIDDLETOWN LIBRARY BOARD

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Middletown Library Board pursuant to the "Code of the Township of Middletown" for terms as set forth below:

KEVIN M SETTEMBRINO
Mayors Designee

SEAT I
Expiring 12/31/2019

Board of Education
Superintendent's Designee

SEAT II
Expiring 12/31/2019

JOEL LUCCHESI

SEAT VI
Expiring 12/31/2023

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Library Board

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

**APPOINTMENTS TO LINCROFT SENIOR CITIZEN HOUSING CORPORATION
(LUFTMAN TOWERS)**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,**
as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Lincroft Senior Citizens Housing Corporation, Luftman Towers pursuant to the "Code of the Township of Middletown" for a term set forth below:

CHRISTINE GISONDI

SEAT VI

Expiring 12/31/2023

ERIC VAN SHAACK

SEAT VII

Expiring 12/31/2023

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Lincroft Senior Citizens Housing Corporation

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT TO MIDDLETOWN ARTS COUNCIL

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Middletown Arts Council for a one year term commencing January 1, 2019 as follows:

PATRICIA SNELL

Expiring 12/31/2019

Township Committee Liaison

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.

b. Middletown Arts Council

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT TO MIDDLETOWN HOUSING AUTHORITY

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as members of the Middletown Housing Authority for terms set forth below:

RICHARD KOLBER

SEAT IV
Expiring 12/31/2023

JENNIFER TEDESCHI

SEAT V
Expiring 12/31/2023

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointees listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Middletown Housing Authority

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENTS TO MUNICIPAL ALLIANCE TO PREVENT ALCOHOL & DRUG ABUSE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals have been appointed as members of the Middletown Township Municipal Alliance to Prevent Alcoholism & Drug Abuse for a full term of one year commencing January 1, 2019 and terminating December 31, 2019.

| | |
|----------------------|---------------------------------|
| DONALD ANTENUCCI | BARBARA MICELI |
| DEBBIE BARKER | CHRISTINE OUELLETTE |
| MARGARET BERTORELLI | ANGELA PEPE-LAGE (Non-Voting) |
| PAMELA BRIGHTBILL | ANTHONY PERRY |
| HEIDI R. BRUNT | REBECCA REAN |
| ROBERT W. BUCCO, JR. | GERARD P. SCHARFENBERGER, Ph.D. |
| MICHAEL DONLON | FRANK SELF |
| JAMES HOMIAK | KATHY STRANIERO |
| KRISTIE KANE | DANIEL SULLIVAN |
| KIMBERLY KRATZ | DEBBIE TERRITO |
| WENDY LATONA | MARY ELLEN WALKER |
| JOHN MAGUIRE | R. CRAIG WEBER |
| | |

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above
- b. Municipal Alliance to Prevent Alcoholism & Drug Abuse

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION
TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING REPRESENTATIVE TO
THE NAVESINK RIVER MUNICIPALITIES COMMITTEE**

WHEREAS, the Navesink River Municipalities Committee is a longstanding advisory body that encompasses public and governmental representatives from the municipalities adjoining the Navesink River to address issues concerning the preservation of the river and the promotion of recreational activities on the river; and

WHEREAS, the Township would like to designate members to serve as its designees on the Navesink River Municipalities Committee for 2019, and thereafter, be designated on an annual basis.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby designates the following representatives to serve on the Navesink River Municipalities Committee:

Anthony Perry
Anthony Mercantante

RESOLUTION 19-22
APPOINTMENTS TO PLANNING BOARD

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Middletown Planning Board pursuant to the "Code of the Township of Middletown" for terms as set forth below:

HOWARD BREY
MAYOR'S DESIGNEE

SEAT I
Expiring 12/31/2019

PATRICIA A SNELL
CLASS III/ TOWNSHIP COMMITTEE

SEAT II
Expiring 12/31/2019

PAUL CRUPI
CLASS II/ PUBLIC OFFICIAL

SEAT III
Expiring 12/31/2019

DAVE MERCES
CLASS IV

SEAT VIII
Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Planning Board

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT TO OPEN SPACE PRESERVATION COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual is hereby appointed members of the Open Space Preservation Committee pursuant to the "Code of the Township of Middletown" for a one-year term expiring December 31, 2019.

MATTHEW WOLCOTT

SEAT I

PAUL GLEITZ

SEAT III

WILLIAM KASTNING

SEAT IV

ANTHONY MERCANTANTE

SEAT V

GERARD P. SCHARFENBERGER, Ph.D.

SEAT VI

MICHAEL KOPEK

SEAT VII

MATTHEW MAURO

SEAT VIII

2. The Township Clerk shall send a certified copy of this resolution to each of the Following:
 - a. The appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Open Space Preservation Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT TO THE PORICY PARK CONSERVANCY

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Poricy Park Conservancy for a one-year term commencing January 1, 2019 as follows:

AMY SARRINIKOLAOU

Expiring 12/31/2019

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.

b. Poricy Park Conservancy

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENTS TO RECREATION ADVISORY COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Recreation Advisory Committee pursuant to the "Code of the Township of Middletown" for a three year term expiring 12/31/2021:

**KELLY VALENTI
MATHEW STROBEL
VERONICA FERNANDEZ-MILLER**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Recreation Advisory Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-26

APPOINTMENTS TO SAFETY COUNCIL

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Safety Council pursuant to the "Code of the Township of Middletown" for a one-year term commencing January 1, 2019 and expiring December 31, 2019.

| |
|---------------------------|
| MARCELO S. AGUIRRE |
| CYNTHIA BIANCHI |
| RAPHAEL BORGESS |
| DOMINICK DONATELLI |
| ANTHONY IACOVONE |
| |

PETER LAIMANN
ROBERT PFLEGER
JOE SHADE
EDWARD K. SKELLY

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Safety Council

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION 19-
APPOINTMENTS TO MIDDLETOWN VETERANS AFFAIRS COMMITTEE**

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be and they are hereby appointed as members of the Middletown Veterans Affairs Committee pursuant to the "Code of the Township of Middletown" for terms specified below:

MICHAEL QUITLEY

SEAT II

Unexpired Term 12/31/2019

ROBERT SIEMER

SEAT VI

Expiring 12/31/2021

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

b. Middletown Veterans Affairs Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION 19-
APPOINTMENTS TO THE VOLUNTEER CORPS ADVISORY COMMITTEE**

BE IT RESOLVED by The Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Volunteer Corps Advisory Committee pursuant to the Resolution No. 12-271 for one year terms commencing January 1, 2019 and terminating December 31, 2019.

**JAMES BRUNCATI
KATHLEEN EASTMOND
MICHAEL MARGARELLA**

**ERIC MULLER
ANTHONY PANZICA
JENNIFER WEHNER**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Volunteer Corps Advisory Committee

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION 19-
APPOINTMENTS TO MIDDLETOWN YOUTH ATHLETIC
ADVISORY BOARD**

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed as members of the Middletown Youth Athletic Advisory Board as established by Resolution #15-73 approved at the February 3, 2015 Township Committee meeting, said terms are for a one year term ending December 31, 2019.

| | | | |
|---------------------------|-----------------|---------------------------|------------------|
| MICHAEL ADAMSON | SEAT I | LUKE SIMS | SEAT VIII |
| DEAN ESPOSITO | SEAT II | MARK PAYNE | SEAT IX |
| MATTHEW WINTERS | SEAT III | JAMES LENNON | SEAT X |
| CHRIS A. DANISH | SEAT IV | JOSEPH GIUNTA | SEAT XI |
| SCOTT ELIAS | SEAT V | JOSEPH PITRUZZELLO | SEAT XII |
| ROB FISCHER | SEAT VI | WALT DAVIS | SEAT XIII |
| CHRISTOPHER FISHER | SEAT VII | | |

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Middletown Youth Athletic Advisory Board

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 19-

APPOINTMENTS TO ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed or reappointed as members of the Zoning Board of Adjustment pursuant to the "Code of the Township of Middletown" for the terms as set forth below:

GAIL SONATORE

SEAT IV

Expiring 12/31/2022

ROBERTA SHERIDAN

ALTERNATE II

Expiring 12/31/2020

JAMES BRUNCATI

ALTERNATE IV

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Zoning Board of Adjustment

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT OF POLICE CHAPLAINS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed Police Chaplains of Middletown Township for the year 2019:

REVEREND DR. DANIEL CORREA
REVEREND JOSEPH E. HEIN
FATHER DANIEL C. HESKO
REVEREND DONALD MAGAW
DEACON JAMES NEUBAUER, COLONEL, USMC (ret.)

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-

APPOINTMENT OF POLICE PHYSICIANS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed Police Physicians pursuant to the "Code of the Township of Middletown" for the year 2019.

DR. NICHOLAS SPETKO

MERIDIAN / RIVERVIEW OCCUPATIONAL HEALTH UNIT

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION 19-
TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS - CLASS I, II and SPECIAL
CROSSING GUARDS**

WHEREAS, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

WHEREAS, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

WHEREAS, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II, and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2019.

Special Law Enforcement Officers I –

**Francesco Lotorto
Austen McKnight
Robert Poss
Jason Stevenson
Natalie Mirenda**

Special Law Enforcement Officers II –

**David L. Chenoweth
Anthony J. Mercantante
Ryan A. Bruno
James K. Courtney
Rocco L. Serpico
Kyle P. Flanagan
Tyler J. Wilton
David T. Dillon**

Special Crossing Guard -

Matthew Viaud

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
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CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held _____, 2019

WITNESS, my hand and the seal of the Township of Middletown this ____ day of _____, 2019.

—

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICES CONTRACT FOR TOWNSHIP AUDITOR**

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need for the Township to retain the services of a qualified Registered Municipal Accountant ("RMA") to conduct the Township's annual audit and related professional services as needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position, and whereas two bids received pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5), which was reviewed by the Township Committee and the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Robert Swisher, RMA of the firm of Suplee, Clooney & Company has agreed to serve as the Township Auditor for the sum of \$83,640 for 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Robert Swisher, RMA of the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is hereby awarded a professional services contract to serve as the Township Auditor for 2019 for the sum of \$83,640.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACT FOR ARCHITECT OF RECORD**

WHEREAS, the Township regularly needs the services of a licensed professional architect for work and planning being done at multiple Township facilities; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received; and

WHEREAS, arcari iovino architects, pc have been working with the Township and have been recommended by the Township Administrator to continue such work; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, arcari iovino architects, pc are qualified and have agreed to provide professional licensed architectural services, as requested, pursuant to the rate schedules provided for in its proposal for 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that arcari iovino architects, pc, located at One Katherine Street, Little Ferry, New Jersey 07643 is hereby awarded a professional services contract to serve as the Township's Architect of Record at a rate of \$160 per hour for 2019 in an amount anticipated not to exceed \$50,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACTS FOR QUALIFIED REDEVELOPMENT PLANNERS**

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed professional planners or firms to assist the Township on a number of ongoing and impending redevelopment projects; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with four bids having been received and considered for the position of Qualified Redevelopment Planner; and

WHEREAS, based on the recommendation of the Township Administrator, the firms of DMR Architects, CME Associates, Maser Consulting and T&M Associates are all qualified and have agreed to provide professional redevelopment planning services pursuant to the rate schedules provided for in their respective proposals for 2019, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firms of DMR Architects, CME Associates, Maser Consulting and T&M Associates are hereby offered and awarded professional services contracts to serve as Qualified Redevelopment Planners for 2019 pursuant to the rate schedules provided for in their proposals for 2019.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICE CONTRACT FOR BOND COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown as bond counsel as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one bid having been received and considered for the position of Bond Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Gibbons PC, One Gateway Center, Newark, New Jersey 07102, has qualified and agreed to provide legal counseling as Bond Counsel at transactional rates specified by contract in an amount estimated not to exceed \$30,000, exclusive of fees for filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Gibbons PC is hereby awarded a professional services contract for the provision of legal services as Bond Counsel to the Township as needed during 2019 for an amount estimated not to exceed \$30,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICE CONTRACTS FOR SPECIAL CONFLICTS COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to address legal matters in which the Township Attorney or General Special Counsel may have a conflict under the New Jersey Court Rules or other applicable laws or regulations; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered; and

WHEREAS, based on the recommendation of the Township Administrator the law firms of McOmber & McOmber and Spiro Harrison have qualified and agreed to serve as Special Conflicts Counsel at rates of \$160 per hour and \$195 per hour respectively, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of McOmber & McOmber and Spiro Harrison are hereby awarded a professional services contracts for the provision of legal services as Special Conflicts Counsel to the Township as needed during 2019 for an estimated amounts not to exceed \$17,500 each.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACTS FOR QUALIFIED CONSULTING ENGINEERS**

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed engineering firms to provide professional engineering services in relation to the maintenance of the Township's 400 miles of roadway, parks and facilities, and to provide planning and review services that cannot be addressed entirely by the Township Engineer; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with nine bids having been received and considered for the position of Qualified Consulting Engineer; and

WHEREAS, for 2019 again, the Township has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis by the Township Engineer based on expertise, availability and pricing; and

WHEREAS, based on the recommendation of the Township Administrator, the engineering firms of T&M Associates, CME Associates, Maser Consulting, French & Parrello, H2M Associates, Najarian Associates, and Suburban Consulting Engineers are all qualified and have agreed to provide professional engineering services pursuant to the rate schedules provided for in their respective proposals for 2019, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the engineering firms of T&M Associates, CME Associates, Maser Consulting, French & Parrello, H2M Associates, Najarian Associates, and Suburban Consulting Engineers are hereby offered and awarded professional services contracts to serve as Qualified Consulting Engineers for 2019 pursuant to the rate schedules provided for in their proposals for 2019.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACTS FOR WORKERS COMPENSATION COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle worker's compensation matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three bids having been received for the position of workers compensation counsel by the Township Committee based upon recommendations provided by the Township Administrator to appoint two firms; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Biancamano & Distefano PC is qualified and agrees to provide legal services in relation workers compensation matters; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Capehart & Scatchard PA is qualified and agrees to provide legal services in relation workers compensation matters; and

WHEREAS, the law firm of Biancamano & Distefano PC has agreed to perform at rates of \$125 to \$95 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses; and

WHEREAS, the law firm of Capehart & Scatchard PA has agreed to perform at rates of \$155 to \$95 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Biancamano & Distefano PC and Capehart & Scatchard PA are hereby awarded professional services contracts for the provision of legal services as Special Workers Compensation Counsel to the Township, as needed, during 2019 for an estimated amount not to exceed \$17,500 each.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR TAX APPEALS AND FORECLOSURE COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle legal matters relating to tax appeals and foreclosures as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one bid having been received and considered for the positions of Tax Appeals and Foreclosure Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Donnell & McCord has qualified and agreed to provide these services for \$145 per hour, collectively for a total estimated amount not to exceed \$100,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Donnell & McCord, 15 Mount Kemble Avenue, Morristown, NJ 07960 is hereby awarded a professional services contract for the provision of legal services as Special Tax Appeals and Foreclosure Counsel to the Township as needed during 2019 for a collective amount estimated not to exceed \$100,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING THIRD PARTY HEALTH
CARE CLAIMS ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Qualcare, Inc. for the provision of employee and retiree health benefits claims administration services for its self-insured group health plan benefits programs; and

WHEREAS, the Township annually evaluates the service provided and fees charged and concluded, based on the recommendations of the Township's Assistant Administrator and insurance consultants to continue the services being provided by Qualcare, Inc. in 2019; and

WHEREAS, authorization for the award of this contract does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with Qualcare, Inc. to provide health benefits claims administration services for the Township's self insured health benefits programs for employees and retirees at the rates set forth in the contract attached hereto and made part hereof.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR GENERAL SPECIAL COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle general litigation, transactions and other legal representation as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three bids having been received and considered for the position of General Special Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Archer & Greiner PC, 10 Highway 35, Red Bank, New Jersey 07701 is qualified and agrees to handle general litigation, transactions and other legal representation as needed for a flat fee of \$282,000 for 2019, plus a blended rate of \$195 per hour for affordable housing, Port Monmouth Flood Control, and other escrowed matters, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Archer & Greiner PC is hereby awarded a professional service contract for the provision of legal services as General Special Counsel to the Township to handle general litigation, transactions, and provide other legal representation as needed for a flat fee of \$282,000 (exclusive of allowable expenses) for 2019.

BE IT FURTHER RESOLVED that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for affordable housing related matters to be paid from the Township's Affordable Housing Trust Fund in an amount estimated not to exceed \$60,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for Port Monmouth Flood Control or other escrowed matters in an amount estimated not to exceed \$60,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING CONTRACT FOR
EMPLOYEE ASSISTANCE PROVIDER**

WHEREAS, the Township has found that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents, and the program has worked well for several years helping reduce the Township's health benefits and other costs; and

WHEREAS, while the Local Public Contracts Law does not require competitive bidding for contracts anticipated to be below \$17,500, or which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, but it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one bid having been received and considered for the position of Employee Assistance Provider by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Preferred Behavioral Health Group is qualified and has agreed to provide professional services in relation to the provision of employee assistance pursuant to the rate schedules provided for in its proposal for 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Preferred Behavioral Health Group of Lakewood, New Jersey is hereby awarded a contract for the provision of the Township's employee assistance program as needed during 2019 for an amount estimated not to exceed \$6,000, plus \$60 per employee session to which such services are provided.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR SPECIAL LABOR COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle labor matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one bid having been received and considered for the position of Special Labor Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Toole, Fernandez, Weiner & VanLieu has qualified and agreed to provide legal services in relation to Special Labor Counsel matters at a rate of \$145 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Toole, Fernandez, Weiner & VanLieu are hereby awarded professional services contracts for the provision of legal services as Special Labor Counsel to the Township as needed during 2019 for an estimated amount not to exceed \$75,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACT FOR RISK MANAGEMENT CONSULTANT**

WHEREAS, the Township requires various insurance coverages, including automobile, general liability, workers compensation, employee health, prescription, dental, and other insurance coverages, and requires assistance in soliciting and reviewing insurance proposals and assessments as to traditional insurance coverages and policies as well as alternative forms of coverage through self-insurance, municipal self-insurance funds, and combinations of same, and requires the services of a licensed professional insurance brokers in order to solicit and assess such various insurance policies and carriers and alternative coverages and provide risk management consulting services, and also to serve as the risk management representative to the Monmouth County Joint Insurance Fund (JIF), through which the Township is also a participant and insured; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Risk Management Consultant by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, Allied Risk Management is qualified and has agreed to provide such insurance-related services with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by the Insurance companies and/or Joint Insurance Funds to the broker/risk management consultant, and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Allied Risk Management, One International Blvd., Suite 405, Mahwah NJ 07495 is hereby awarded a professional services contract to serve as the Township's Risk Management Consultant for 2019.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE
SERVICE FOR GOVERNMENTAL AFFAIRS CONSULTANT**

WHEREAS, the Township of Middletown has sought the services of a governmental affairs consultant to seek opportunities to help offset future increases in property taxes and assist the Township on a wide array of issues and concerns the Township has with the State of New Jersey; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, CLB Partners, LLC is qualified and agrees to provide governmental affairs consulting services for a flat monthly retainer of \$5,000, exclusive of reasonably approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that CLB Partners LLC, 130 West State Street, Trenton, New Jersey 08608 is hereby awarded a contract for governmental affairs consulting services for a flat monthly retainer of \$5,000, exclusive of reasonably approved expenses, for 2019 for an estimated contract amount not to exceed \$60,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE
SERVICE FOR GRANT WRITING CONSULTANT**

WHEREAS, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses for 2019 for an estimated contract amount not to exceed \$36,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-49

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACT FOR SPECIAL REDEVELOPMENT COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle general litigation, transactions and other legal representation as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three bids having been received for General Special Counsel and considered the law firm of Collins Vella & Casello LLC for the position of Special Redevelopment Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Collins Vella & Casello LLC is qualified and has agreed to represent the Township as Special Redevelopment Counsel, as needed, at a rate of \$175 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Collins Vella & Casello LLC, 2317 Highway 34, Suite 1A, Manasquan, New Jersey 08736 is hereby awarded a professional service contract for the provision of legal services as Special Redevelopment Counsel at a rate of \$175 per hour for a contract amount not anticipated to exceed \$17,500, exclusive of allowable expenses, in 2019 to be paid primarily from Redeveloper escrows.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION 19-48

APPOINTMENT OF OFFICIAL SEARCHER

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Heidi R. Brunt, Township Clerk, be and is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2019.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Township Clerk
 - b. Comptroller

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-
APPOINTMENT OF TAX SEARCHER

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Judith Vassallo, Tax Collector, be and she is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2019.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Judith Vassallo
 - b. Comptroller

RESOLUTION

TOWNSHIP OF MIDDLETOWN COUNTY OF MONMOUTH

ANNUAL MEETING NOTICE

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) provides for the giving of the annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act hereinafter referred to as The Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, as follows:

1. Regular meetings of this committee shall be held during the 2019 calendar year at 8:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

January 22 (Tuesday)
February 19 (Tuesday)
March 18
April 15
May 20
June 17
July 15
August 19
September 16
October 21
November 18
December 16

Workshop meetings of the Middletown Township Committee shall be held during the 2019 calendar year at 8:00 p.m. at the Middletown Township Municipal Building, Conference Room, One Kings Highway, Middletown, New Jersey on the following dates:

February 4
March 4
April 1
May 6
June 3
September 3 (Tuesday)
October 7
December 2

* The Reorganization Meeting of the Township Committee for the year 2020 will be held on Sunday, January 5, 2020.

At all regular and workshop meetings of the Middletown Township Committee formal action will be taken on any matter subject to compliance with the Open Public Meetings Act respecting issuance of the "48 hour notice" containing the agenda for such regular and workshop meetings, to the extent known.

2. Executive Sessions will be held at 7:00 p.m. preceding each Regular Meeting and Workshop Meeting in 2019 to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 7:00 p.m., prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be adopted in accord with N.J.S.A. 10:4-13. All such meeting sessions will be held in the Conference Room, Town Hall, One Kings Highway, Middletown, N.J., unless otherwise noted as per the law.

3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under The Act, shall including but not limited to Annual Notice and 48 hour notices, as needed:

- a. The Star Ledger, The Independent and The Two River Times, which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

4. Copies of this Resolution and any revisions or modification thereof, certified to be true copies by the Clerk of this municipality, be disseminated and distributed as required by The Act as follows:

- a. The Star Ledger, The Independent and the Two River Times which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings; and
- b. Filed with the Municipal Clerk of this municipality; and
- c. Mailed to such other person as may be entitled thereto under the terms of the Act and this Resolution.

5. Pursuant to N.J.S.A. 10:4-19, the Municipal Clerk is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

- a. Any and all request for notice under the act shall be made in writing either by letter or by signing a request list to be maintained in the Office of the Municipal Clerk.
6. Take further notice that further resolutions may be adopted at these public meetings and/or workshop meetings providing for the Township Committee to meet in executive session specifying matters to be discussed requiring confidentiality and/or of a privileged nature as permitted by N.J.S.A. 10:4-12 and 13.
7. Take further notice that regular public and/or workshop meetings or executive session may be canceled or adjourned. Rescheduled regular public and/or workshop meetings shall be duly advertised with appropriate notice being provided.

RESOLUTION 19-52

ESTABLISHING ROBERTS RULES OF ORDER

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth and State of New Jersey that the Township Committee will adopt Robert's Rules of Order for use as parliamentary procedure for all Township Committee Meetings.

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 19-53

ESTABLISHING STANDING RULES

WHEREAS, Article 2-6(d) provides for the Township Committee to establish rules of order for Township meetings; and

WHEREAS, it is the desire of the Township Committee to provide for effective and productive township meetings, to hear from its residents in a timely manner, and to conduct the large volume of township business within the time constraints available at public meetings in a more orderly, productive manner.

NOW, THEREFORE, BE IT RESOLVED that the attached Standing Rules for Regular Meetings of the Township Committee be established, adopted, and utilized as rules of order governing the conduct of all meetings of the Township Committee.

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

**STANDING RULES FOR MEETINGS
OF THE TOWNSHIP COMMITTEE**

1. The Mayor or other Committeeperson acting as the Mayor shall act as the Chair of meetings of the Township Committee.
2. Any persons desiring to speak on either an ordinance or during the public comment section shall raise their hand and must be recognized by the Chair before speaking. All comments by the members of the public shall be made from the podium after first having been recognized by the Chair.
4. As to the public comment portion of the meeting, all persons recognized to speak may speak once for a maximum of five minutes.
5. Any speaker who exceeds these time limits shall be ruled out of order and subject to removal. Each five minute period is personal to each speaker and made not be ceded to another person.
6. No profanity shall be permitted. Any person who uses profanity may be ruled out of order and subject to removal.
7. Questions or comments of the public should be directed to the Chair. If appropriate, the Chairperson may direct and recognize a staff employee or professional of the Township to respond. The Chair may request that any question asked of the Township Committee or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing by the inquirer and directed to the appropriate Township official and that an answer be provided to the inquirer as soon as possible.
8. Any of these Standing Rules may be suspended for a particular matter by vote of a majority of the Township Committee present at the meeting.
9. As to Township Committee meetings, members or invited guests may participate via conference call video conference or skype. Members of the Township Committee are permitted to vote via these telecommunications capabilities.

115422067v1

**RESOLUTION 2019-
RESOLUTION AUTHORIZING A TEMPORARY BUDGET FOR 2019**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2018 current fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$68,906,458.46 and

WHEREAS, 26.25% of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$18,087,945.35 and

WHEREAS, the total debt service for the municipal budget temporary appropriations is \$6,000,000.00 and

NOW, THEREFORE, BE IT RESOLVED by the Township committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that the attached listing (Attachment 1 – 2019 Temporary Budget Worksheet) of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|-------------------|----------|---------|---------|--------|
| Mayor Settembrino | | | | |
| A. Fiore | | | | |
| R. Hibell | | | | |
| A. Perry | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January 2019.

HEIDI R. BRUNT
TOWNSHIP CLERK

| | | |
|-----------------------|--|-----------------|
| | Attachment 1 - 2019 Temporary Budget Worksheet | |
| | | 1/6/2019 |
| Account Number | Description | Meeting |
| Current Fund | | |
| 9-01-20-100-100-100 | A/E S&W | 187,618.99 |
| 9-01-20-100-100-200 | A/E O&E | 25,987.50 |
| 9-01-20-100-101-100 | Purchasing S&W | 40,546.01 |
| 9-01-20-100-101-200 | Purchasing O&E | 931.88 |
| 9-01-20-110-100-100 | Township Committee S&W | 4,200.00 |
| 9-01-20-110-100-208 | Township Committee Other Expense | 1,837.50 |
| 9-01-20-120-100-100 | Township Clerk S&W | 98,791.61 |
| 9-01-20-120-100-200 | Township Clerk O&E | 26,617.50 |
| 9-01-20-120-101-101 | Elections - Regular S&W | 1,312.50 |
| 9-01-20-120-101-208 | Elections - O&E | 6,562.50 |
| 9-01-20-130-100-100 | Finance - S&W | 141,892.54 |
| 9-01-20-130-100-200 | Finance - O&E | 21,787.50 |
| 9-01-20-135-100-000 | Finance Audit Control Account | 25,725.00 |
| 9-01-20-140-100-100 | MIS - S&W | 88,128.34 |
| 9-01-20-140-100-200 | MIS - O&E | 42,826.88 |
| 9-01-20-145-100-100 | Collector - S&W | 91,176.49 |
| 9-01-20-145-100-200 | Collector - O&E | 14,942.81 |
| 9-01-20-145-101-260 | Collector - Tax Title Liens | 10,500.00 |
| 9-01-20-150-100-100 | Assessor - S&W | 83,750.36 |
| 9-01-20-150-100-200 | Assessor - O&E | 41,041.88 |
| 9-01-20-150-101-298 | Assessor - Maintenance of Tax Maps - Engineer | 6,562.50 |
| 9-01-20-155-100-200 | Legal - O&E | 140,437.50 |
| 9-01-20-165-100-200 | Engineer - O&E | 19,687.50 |
| 9-01-21-180-100-100 | Planning - S&W | 72,105.86 |
| 9-01-21-180-100-200 | Planning - O&E | 8,491.88 |
| 9-01-21-180-101-100 | Planning Board - S&W | 8,249.85 |
| 9-01-21-180-101-200 | Planning Board - O&E | 19,950.00 |
| 9-01-21-185-100-100 | Zoning Board - S&W | 8,171.10 |
| 9-01-21-185-100-200 | Zoning Board - O&E | 12,075.00 |
| 9-01-22-195-100-100 | Inspections - S&W | 339,101.96 |
| 9-01-22-195-100-200 | Inspections - O&E | 12,153.75 |
| 9-01-23-210-100-200 | Insurance Claims Control Account | 566,862.23 |
| 9-01-23-215-100-200 | Insurance - Workmen's Comp | 296,896.69 |
| 9-01-23-220-100-200 | Insurance Benefits | 2,634,187.50 |
| 9-01-23-225-100-200 | Insurance - Unemployment | 39,586.31 |
| 9-01-25-240-100-100 | Police S&W | 3,687,490.80 |
| 9-01-25-240-100-200 | Police O&E | 209,810.00 |
| 9-01-25-252-100-101 | Emergency Management - S&W | 10,117.80 |
| 9-01-25-252-100-200 | Emergency Management - O&E | 9,728.78 |
| 9-01-25-255-100-621 | Fire-Aid Subsidy to Fire Companies | 64,968.75 |
| 9-01-25-260-100-200 | First Aid - O&E | 21,131.25 |
| 9-01-25-260-101-621 | First Aid - Subsidy to Companies | 52,500.00 |
| 9-01-25-265-100-100 | Fire - S&W | 22,286.25 |
| 9-01-25-265-100-200 | Fire - O&E | 105,472.50 |
| 9-01-25-265-101-100 | Uniform Fire Safety - S&W | 37,885.31 |
| 9-01-25-265-101-200 | Uniform Fire Safety - O&E | 3,412.50 |
| 9-01-25-265-102-306 | Fire-Uniform Fire Safety - LEA Rebate | 22,312.50 |

| | | |
|---------------------|--|--------------|
| 9-01-25-275-100-100 | Prosecutor - S&W | 19,687.50 |
| 9-01-25-275-100-200 | Prosecutor - O/E | 4,725.00 |
| 9-01-25-445-100-273 | Fire-Hydrant Services | 203,437.50 |
| 9-01-26-290-100-100 | Streets & Roads - S&W | 657,528.90 |
| 9-01-26-290-100-200 | Streets & Roads - O&E | 198,371.25 |
| 9-01-26-290-101-200 | Snow - O&E | 150,937.50 |
| 9-01-26-290-102-100 | Parks - S&W | 298,913.74 |
| 9-01-26-290-102-200 | Parks - O&E | 122,141.25 |
| 9-01-26-290-103-238 | Beach Maintenance - O&E | 750.00 |
| 9-01-26-290-104-100 | Dept of Public Works Administration & Engineering-S&W | 141,801.19 |
| 9-01-26-290-104-200 | Dept of Public Works Administration & Engineering-O&E | 6,877.50 |
| 9-01-26-305-100-100 | Solid Waste & Recycling - S&W | 60,321.31 |
| 9-01-26-305-100-200 | Solid Waste & Recycling - O&E | 2,511,700.00 |
| 9-01-26-310-100-100 | Maintenance of Township Property - S&W | 180,336.45 |
| 9-01-26-310-100-200 | Maintenance of Township Property -O&E | 125,475.00 |
| 9-01-26-315-100-100 | Fleet Maintenance - S&W | 161,153.21 |
| 9-01-26-315-100-200 | Fleet Maintenance - O&E | 227,745.00 |
| 9-01-26-325-100-250 | Condominium Maintenance | 39,375.00 |
| 9-01-27-330-100-100 | Health - S&W | 66,372.08 |
| 9-01-27-330-100-200 | Health - O&E | 9,148.13 |
| 9-01-27-330-101-100 | Alliance - S&W | 24,782.10 |
| 9-01-27-330-101-200 | Alliance - O&E | 9,121.88 |
| 9-01-27-340-100-000 | Animal Control - S&W | 3,937.50 |
| 9-01-27-340-100-200 | Animal Control - O&E | 20,146.88 |
| 9-01-28-370-100-100 | Recreation - S&W | 120,034.43 |
| 9-01-28-370-100-200 | Recreation - O&E | 19,515.56 |
| 9-01-29-390-100-100 | Maintenance of Free Public Library | 949,365.90 |
| 9-01-30-410-204-284 | Fire Dept. - LOSAP | 85,312.50 |
| 9-01-30-410-205-291 | Railroad Parking Lot Lease | 31,500.00 |
| 9-01-30-415-100-115 | Accumulated Leave Compensation | 131,250.00 |
| 9-01-30-415-100-125 | Sick Time Buy Back | 65,625.00 |
| 9-01-31-430-200-200 | Utilities - O&E | 123,375.00 |
| 9-01-31-435-200-271 | Street Lights - Electricity | 196,875.00 |
| 9-01-31-440-200-200 | Utilities - Telephone | 158,287.50 |
| 9-01-31-445-200-273 | Utilities - Water | 45,937.50 |
| 9-01-31-446-200-200 | Utilities - Natural Gas | 64,312.50 |
| 9-01-31-447-100-275 | Utilities - Heating Oil | 3,937.50 |
| 9-01-31-455-200-200 | Utilities - Sewer | 4,357.50 |
| 9-01-31-460-200-200 | Utilities - Motor Fuel | 161,437.50 |
| 9-01-35-470-200-208 | Contingencies | 5,250.00 |
| 9-01-36-472-200-284 | Statutory - Social Security | 322,686.79 |
| 9-01-36-477-200-284 | Defined Contribution Retirement Program (DCRP) | 21,000.00 |
| 9-01-37-480-200-221 | Insurance - Judgements/Settlements | 52,500.00 |
| 9-01-42-101-200-270 | Interlocal Agreement - BOE Fuel | 34,125.00 |
| 9-01-42-101-200-271 | Interlocal Agreement - Tax Collector | 4,500.00 |
| 9-01-42-101-200-272 | Interlocal Agreement-CFO Services | 15,000.00 |
| 9-01-42-101-200-273 | Interlocal Agreement- QPA Services | 1,250.00 |
| 9-01-42-101-200-275 | Interlocal Agreement - Boro of Highlands Building Department | 20,000.00 |
| 9-01-42-101-202-233 | Interlocal - Mon Cty Scat Agreement | 6,431.25 |
| 9-01-42-101-203-270 | Interlocal - Monmouth County Regional Health | 40,623.71 |
| 9-01-42-101-204-233 | Interlocal - Monmouth County Dispatch Services | 124,687.50 |
| 9-01-43-490-100-100 | Court - S&W | 133,240.01 |
| 9-01-43-490-100-200 | Court - O&E | 11,149.69 |

| | | |
|---------------------|--|----------------------|
| 9-01-43-495-100-101 | Public Defender - S&W | 7,875.00 |
| 9-01-44-913-200-800 | Fire Gear & Equipment | 147,000.00 |
| 9-01-46-886-201-296 | Deferred Charge - Prior Year Bill - 2015 Interface | 1,241.35 |
| | | |
| | TOTAL | 17,742,283.37 |
| | Debt Service | 6,000,000.00 |
| | | 23,742,283.37 |

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2019

WHEREAS, the Township of Middletown has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Township; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Township's Chief Financial Officer and Township Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Township payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Township.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. Example 2% discount for payments made within 10 days. Maximum dollar amount allowed is \$20,000.
9. Inter-fund Obligations

10. Purchase of Investments

11. Other items with written authorization of the Township Administrator.

| Committee Member | Approved | Opposed | Abstain | Absent |
|-------------------|----------|---------|---------|--------|
| Mayor Settembrino | | | | |
| A. Fiore | | | | |
| R. Hibell | | | | |
| A. Perry | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January 2019.

HEIDI BRUNT
TOWNSHIP CLERK

RESOLUTION 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE
CANCELLATIONS OF MUNICIPAL TAX SALE CERTIFICATES**

WHEREAS, pursuant to N.J.S.A. 54:5-55 and 54:5-58, the governing body or other officer of the municipality may act to authorize the cancellation of municipal tax sale certificates; and

WHEREAS, the Township of Middletown's Tax Collector has recommended that a resolution be adopted clarifying the Township's policy that the governing body authorizes the Mayor to execute cancellations of municipal tax sale certificates.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that, as directed by the Township's Tax Collector, the Mayor and Township Clerk are hereby authorized to execute tax sale certificates for cancellation upon redemption without the necessity of the governing body passing a resolution for each individual certificate.

RESOLUTION 19-

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN AUTHORIZING AN ACCELERATED TAX SALE**

WHEREAS, NJSA 54:5-19 permits a municipality to sell liens on delinquent municipal charges prior to the close of the Calendar Year 2019 and

WHEREAS, the Township of Middletown has realized an exceptional tax collection rate through this process, and

WHEREAS, the Township of Middletown CY 2019 Budget has anticipated continuing an Accelerated Tax Sale;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Township of Middletown is hereby authorized to conduct an Accelerated Tax Sale for the Calendar Year 2019.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to file two certified copies of this resolution with the Director of Local Government Services.

Judith Vassallo
Tax Collector

Colleen Lapp
Chief Financial Officer

Anthony Mercantante
Township Administrator

Brian Nelson
Township Attorney
Certified as to Form

RESOLUTION 19-
SETTING GRACE PERIOD AND INTEREST RATES FOR TAXES
FOR CALENDAR YEAR 2019

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2019, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date; and
2. Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
3. Any 2019 municipal charges remaining unpaid on the 11th day of the 11th month of the fiscal year will be subject to Tax Sale.
4. If the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING CHIEF FINANCIAL OFFICER TO TENURED TERM

WHEREAS, pursuant to Resolution No. 13-267 adopted on November 18, 2013, the Township Committee ratified the Township Administrator's original appointment of Collen M. Lapp to serve as the Township's Chief Financial Officer; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.10 governing the appointment of Chief Financial Officers, the term of the office shall be four years, which shall run from January 1, in the year in which the Chief Financial is appointed; and

WHEREAS, the Township's former Chief Financial Officer's term ran from January 1, 2011 through December 31, 2014; and

WHEREAS, pursuant to the Uniform Vacancy Law, N.J.S.A. 40A:9-12.1, when the Township's current Chief Financial Officer was appointed in 2013, it was to fill the remainder of the term of the Township's former chief financial officer until December 31, 2014 before her appointment to a full term could commence; and

WHEREAS, the Township's Chief Financial Officer has now completed her four year term running from January 1, 2015 through December 31, 2018; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.8a, "any person who has served as the chief financial officer . . . for four consecutive years and who is reappointed . . . shall be granted tenure of office upon filing with the clerk of the municipality and with the Division of Local Government Services in the Department of Community Affairs a notification evidencing his compliance with this section;" and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.8a, the Township Committee desires to appoint Colleen M. Lapp to a tenured term as the Township's Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that pursuant to N.J.S.A. 40A:9-140.8a, Colleen M. Lapp is hereby reappointed to a tenured term as the Township's Chief Financial Officer.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be transmitted to the Director of the Division of Local Government Services evidencing compliance with N.J.S.A. 40A:9-140.8a.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDDING CONTRACT FOR
DELTA DENTAL ADMINISTRATIVE AND
NETWORK SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Delta Dental Plan of NJ, Inc. for providing dental claims administrative and dental network services as part of the health benefits for Township employees; and

WHEREAS, it is necessary to ratify and approve the continuation of that Contract for dental claims administrative and network services for the year 2019 with the administrative services and costs for an estimated cost not to exceed \$30,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspcifiable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are authorized to execute the agreement with Delta Dental Plan of NJ, Inc. for the provision of dental claims administrative and network services for the year 2019 for the Township health benefit program for employees at the administrative fees as set forth in the attached contract made part hereof for an estimated contract amount not to exceed \$30,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDDING CONTRACT FOR
PRESCRIPTION ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of BeneCard Services, Inc. for the provision of employee and retiree prescription claims administration services and Medicare drug subsidy services; and

WHEREAS, it is necessary to ratify and approve the continuation and extension of that contract for prescription services for the year 2019, and in order to maintain the continuity of said services, with a maximum estimated expenditure under said contract being estimated to be no more than \$32,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with BeneCard Services, Inc. to provide prescription claims administrative and Medicare retiree drug subsidy services for the year 2019 for the Township health benefit program for employees and retirees at the rates set forth in the contract attached hereto and made part hereof in an amount estimated not to exceed \$32,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING THIRD PARTY HEALTH
CARE CLAIMS ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Qualcare, Inc. for the provision of employee and retiree health benefits claims administration services for its self-insured group health plan benefits programs; and

WHEREAS, the Township annually evaluates the service provided and fees charged and concluded, based on the recommendations of the Township's Assistant Administrator and insurance consultants to continue the services being provided by Qualcare, Inc. in 2019; and

WHEREAS, authorization for the award of this contract does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with Qualcare, Inc. to provide health benefits claims administration services for the Township's self insured health benefits programs for employees and retirees at the rates set forth in the contract attached hereto and made part hereof.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

RESOLUTION 19-

APPOINTMENT OF OFFICIAL DEPOSITORIES

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**

1. That PNC Bank, Santander Bank, New Jersey Cash Management Fund, NJ/ARM Asset & Rebate Management Program, MBIA Investors Service Corporation, Columbia Savings Bank, TD Bank, Two Rivers Community Bank, Amboy National Bank, Provident Bank, Bank Of America, Valley National Bank, Investors Savings Bank, Chase Bank, M&T Bank, Wells Fargo, and United Teletch Financial FCU are hereby designated as the official depositories of the Township of Middletown for the year 2019 under the "Governmental Unit Depository Protection Act."
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the
following:
 - a. Department of Finance

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|-------------------|----------|---------|---------|--------|
| Mayor Settembrino | | | | |
| A. Fiore | | | | |
| R. Hibell | | | | |
| A. Perry | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 19-51

ESTABLISHMENT OF OFFICIAL NEWSPAPERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. During the year 2019, the official newspapers for this municipality shall be The Star Ledger, The Independent and The Two River Times pursuant to NJSA 40:53-1 and NJSA 40:53-2.

2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. The Independent
- b. The Two River Times
- c. The Star Ledger

MIDDLETOWN TOWNSHIP COMMITTEE

| Committee Member | Approved | Opposed | Abstain | Absent |
|------------------|----------|---------|---------|--------|
| A. Fiore | | | | |
| R. Hibell | | | | |
| T. Perry | | | | |
| K. Settembrino | | | | |
| P. Snell | | | | |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January, 2019.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 19-65

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION RE-ESTABLISHING ANNUAL SCHOOL ELECTIONS FOR
THE MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
TO BE HELD ON THE THIRD TUESDAY IN APRIL**

WHEREAS, the Township Committee of the Township of Middletown (“Township”) serves as the governing body for the Township of Middletown, a municipal corporation of the State of New Jersey, in the County of Monmouth, State of New Jersey; and

WHEREAS, the Middletown Township Board of Education (“MTBOE”) is a body politic of the State of New Jersey, and a public school district serving students in grades pre-Kindergarten through twelve (12) from the Township of Middletown, in the County of Monmouth, State of New Jersey; and

WHEREAS, on January 18, 2012, the MTBOE adopted a resolution moving its annual school election from the April annual school election to the November general election, pursuant to N.J.S.A. 19:60-1.1; and

WHEREAS, based upon this action, from 2012 to 2018, candidates for the MTBOE have been elected in the November general election; and

WHEREAS, based upon this action, the MTBOE is exempt from voter approval of its increases to the general tax fund levy, pursuant to N.J.S.A. 19:60-1.1(a)(2), whereas, returning school board elections to April provides voters with a greater voice on a majority of their property tax bill; and

WHEREAS, approximately 65% of Middletown’s property tax levy is allocated to the MTBOE with no refunds being provided when tax appeal judgments are rendered; and

WHEREAS, the Township finds that by holding the annual school election during the November general election, school board candidates and education issues have become overshadowed by the concurrent elections for federal, state, county, and municipal offices, and that partisan politics have become inserted into the election of school board members, contrary to the intended structure of a school board as a non-partisan body; and

WHEREAS, pursuant to N.J.S.A. 19:60-1.1(b)(1), the Township Committee of the Township of Middletown, as the governing body of the municipality constituting the MTBOE, is authorized to return the annual school election from the November general

election to the third Tuesday in April, commonly known as the April annual school election; and

WHEREAS, the Township provided adequate notice of the meeting at which this resolution has been considered, including a copy of this proposed resolution, to the Secretary of the MTBOE, in accordance with N.J.S.A. 19:60-1.1(b)(1).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey, as follows:

1. The Township Committee of the Township of Middletown hereby moves the date of the annual school election for the Middletown Township Board of Education from the November general election to the April annual school election, to be held on the third Tuesday in April, in accordance with law as set forth above as if adopted at length herein.
2. This resolution shall be effective in moving the 2019 annual school election for the Middletown Township Board of Education from the general election to be held on November 5, 2019 to the April annual school election to be held on April 16, 2019.
3. The Township Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Secretary of the Middletown Township Board of Education, Monmouth County Clerk, Monmouth County Board of Elections, Monmouth County Superintendent of Elections, the New Jersey Department of State, Division of Elections, the Monmouth County Executive County Superintendent, and the New Jersey Department of Community Affairs, Division of Local Government Services.
4. This resolution shall take effect immediately upon adoption in accordance with law.